



Handbook 2024-2025

Updated February, 2024

Glacier View School

Excellence in Seventh-day Adventist Education

School Office: (406) 676-5142 **Website:** www.glacierviewschool.com

Email: principal@glacierviewschool.com

Accreditation

The Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities
The National Council for Private School Accreditation

Personnel Directory

2024-2025

Glacier View School Office (406) 676-5142
36332 Mud Creek Lane
Ronan, MT 59864

School Board Members

Merlin Knowles, Chairperson	(406) 599-4317
Harley Peterson Teacher/Principal	(406) 871-6969
Phillip Neuharth, Pastor	(406) 515-0707
Kim Linderman, Treasurer	(406) 207-7625
Nancy Rider, Treasurer	(406) 529-2783
Julie Dalrymple, Secretary	(406) 590-8861
Christy Hunold, Home & School	(701) 739-4324
Nicole Foster, Home & School	(406) 697-4156
Marquis Feese, Member Rep	(601) 436-1026
Steve Deming, Member Rep	(406) 833-0129
Wayne Reum, Member Rep	(406) 250-1481

Montana Conference of Seventh-day Adventist Superintendent of Education

Rena Young (406) 587-3101 ext: 106
175 Canyon View Road
Bozeman, MT 59715

Staff

Harley Peterson, Teacher/Principal	(406) 871-6969
Nancy Rider	(406) 529-2783
Kim Linderman, Treasurer	(406) 207-7625
Becky Cornell, Housekeeping	(406) 396-6575
Del Des Jarlais, Maintenance	(406) 552-8417

Glacier View Seventh-day Adventist Church (406) 676-5142
36332 Mud Creek Lane
Ronan, MT 59864

Glacier View School

1 – 8 Calendar

2024-2025

Monday-Thursday 8:15 am – 4:00 pm Selected Fridays

First Quarter

August 11

August 20

September 2

September 9-12

September 23-26

October 17

October 25

Registration/Open House (4:30-7:30) (if not pre-reg)

First Day of School

Labor Day- No School

Outdoor School (5th – 8th Grades)

MAP TESTING

Teachers' Meetings (MFPE) -No School

First Quarter Ends

Second Quarter

October 28

November 8

November 25-29

December 6

December 23 – January 3

January 10

January 13

January 17

Second Quarter Begins

Veterans' Day Program

Thanksgiving Vacation

Ice Skating

Christmas Vacation

Winter Sports Day

Teacher In-service – No School

End of Second Quarter

Third Quarter

January 20

January 20

January 27-30

January 31

February 17

February 21

March 14

March 21

March 24-28

Third Quarter Begins

M.L. King day - Observe in School

MAP Testing

Winter Sports Day

President's Day- Observe in School

Winter Sports Day

Winter Sports Day

Third Quarter Ends

Spring Break

Fourth Quarter

March 31

April 11

April 28 – May 1

May 26

May 29

May 29

Fourth Quarter Begins

Community Service Day

MAP Testing

Memorial Day – No School

Graduation

Last Day of School/ End of Fourth Quarter

Welcome to Glacier View School

On behalf of the staff and school board of Glacier View School, we are pleased that you have decided to consider our school as a place for your child.

We believe in the importance of Academic Excellence through a Christian world view. We believe in leading our children to love and follow Jesus through a personal relationship, following in His footsteps, to serve each other, our families, community, and country with a devoted heart.

School History

Glacier View School was established by the Montana Conference of Seventh-day Adventists in conjunction with the Ronan Seventh-day Adventist Church in 1973. Our facility includes three classrooms, a large multi-purpose room and fellowship room with a kitchen in between, and a gymnasium. A spacious library is our newest addition.

General Academic Information

Seventh-day Adventists operate a worldwide education system which includes over 6,700 schools, colleges, and universities worldwide. The worldwide Adventist School System enrolls over 1,300,000 students, and employs about 70,000 credentialed teachers. The Montana Conference of Seventh-day Adventists operates 11 of these elementary schools and one boarding high school.

Mission and Philosophy Statement

Glacier View Adventist School is operated by the Seventh-day Adventist Church to provide an Adventist Christian education for the children of our community. We believe that it is the responsibility of the church, home, and school to work together with the guidance of the Holy Spirit to provide an education for our children that will lead them to a personal saving relationship with Christ. Through our commitment to Jesus and with prayer, our mission is to:

1. Encourage the students in developing a personal saving relationship with Jesus
2. Inspire them to be life-long disciples of Christ
3. Equip each in reaching his or her spiritual, academic, social, and physical potential
4. Impact our world through a lifestyle of unselfish service to others

We endeavor to accomplish this with the help of effective community communication, taking individual responsibility for our roles within our school community and being accountable to one another with respect and redeeming love.

“The knowledge of God is the essential education, and this knowledge every true worker will make it his constant study to obtain.” Ellen White, *Christian Education*, 143.3

*See *GVS Philosophy 2024 Supporting Document* attached at the end of this handbook.

Accreditation

Glacier View School is accredited by the North American Division of Seventh-day Adventists and the National Council for Private School Accreditation. All teachers are fully accredited through the State of Montana.

Curriculum standards, textbooks, and teaching requirements follow guidelines laid out by the North American Division of Seventh-day Adventists and the Montana Conference of Seventh-day Adventists.

National Standardized Testing is utilized for grades 1-8.

The North Pacific Union Conference Education Code is available online at: <http://tinyurl.com/d2oxg4e> for parents desiring to read it.

ADMISSION POLICIES

Nondiscrimination Statement

Glacier View School administers all education and financial policies on a non-discriminatory basis. Students who qualify are admitted without regard to race, age, ethnicity, religion, familial status, gender, or disability.

Admittance

Students of all faiths are welcome to apply. Respect is expected for the standards and ideals of the Seventh-day Adventist denomination as well as a willingness to observe wholeheartedly all regulations of the school.

Acceptance and grade level assignments are based on the following satisfactory evidence:

- Kindergarten applicants must be 5 years old by September 10
- 1st grade applicants must be 6 years old by September 10
- Proof of up-to-date immunization records or signed Exemption on Religious Grounds
- Birth certificate
- Medical examination
- Completed Consent-To-Treat form
- Records from the last school attended
- Financial support (Guardians must complete a Financial Agreement form prior to the students first day of school)
- Completion of all registration forms
- Signed statement indicating student's and parent's willingness to follow the principles and standards of the school
- Meeting with the Principle
- Approval of the School Board

Each new student will be on probation for a sixty (60) calendar day period. This period of time allows each student to demonstrate a willingness to cooperate with the overall school program and standards; to adjust emotionally, academically, and socially to the program; and to allow the teacher(s) and parent(s) to decide if the student will benefit from GVS. At the end of the probationary period, the head teacher will make appropriate recommendations to the Board for continued enrollment.

Special Needs Policy

At GVS, student success is a top priority and teachers use many methods to reach that goal. Students with special needs (behavioral, academic, or emotional) may require the use of resources not offered at GVS. This takes a cooperative approach between parents, teachers, and special education personnel.

Examples of resources outside of GVS are, but not limited to, special education testing services, Individualized Education Plan implementation, counseling, behavior training, etc. Students who have special needs may be asked to obtain these services as a condition for enrollment at GVS, at the student's family expense. Services provided in this manner are aimed at being able to keep special needs students at GVS in a Christian environment while also providing the professional help needed for academic, behavioral, or emotional growth and success. In addition to assisting the student, these services provide support for classroom teacher and the parents.

There may also be cases where a student's needs cannot be met at GVS, even with the added resources discussed above. GVS staff, in consultation with the parent, school board or conference educational superintendent, will make that determination.

GENERAL SCHOOL POLICIES

Attendance

For learning to occur, attendance is necessary; therefore, all children enrolled in school are expected to be present when school is in session. The school day begins promptly at 8:15 a.m. each day, Monday through Thursday. Students may not arrive before 7:45 a.m. The student will be considered tardy if arriving after 8:15.

Worship is the keystone of the school day, setting the tone for a Christ-centered atmosphere in the classroom. We ask that worship time not be interrupted as this distracts from the spiritual atmosphere. In the event that a student arrives late, the parent or driver is asked to stay outside with the student(s) until worship is over at approximately 8:30 a.m. The student may then knock on the library door for admittance. The door will not be answered during worship.

School is dismissed at 4:00 p.m. (Mon. - Thur.) and students are to be picked up no later than 30 minutes after dismissal time. In the event that a student's ride is late picking him/her up from school, a telephone call will be made to the parent/guardian or other person designated on the emergency call list for the student. A specific time must be made clear to the teacher when someone will pick-up the child. If an emergency or unforeseen circumstances arise, please call the teacher.

Absences

Only four excuses are acceptable for an excused absence:

- Illness
- Emergency medical or dental appointments
- A death in the immediate family
- Prearranged absence (subject to parent/student responsibility to make up missed work)

We must keep records that include a note or phone call to the school from a student's guardian stating the reason for any absence. **If you do not call the school, we are required by state law to call you to document the reason for the**

absence.

There may be other legitimate reasons for a child to plan to be absent from school. If you are expecting such an absence, please let the teacher know at least one week in advance of the absence if possible. This is to allow the teacher time to give the students their assignments prior to absence.

Three tardies equal one unexcused absence. Five (5) unexcused tardies will result in a letter from the Board to remind parent and student of the importance arriving on time. Excessive absences and tardies will be reported to the school board, and action may need to be taken. Excessive tardies and absences disrupt the academic environment. As a courtesy to the teacher and other students, promptness is encouraged. Three (3) unexcused absences in a quarter will be reported to the Board for review.

Telephone

Student use of the school telephone is limited. Students who wish to use the phone during school hours must first speak with their teacher. Parent and friends of the school are encouraged to call with questions after 4:00 p.m. unless an emergency or immediate need arises.

Cell Phones

No cell phones may be used during school hours. However, a teacher may give permission to use a cell phone in the case of an emergency.

- When a parent needs to talk to a child, all are welcome to call our school phone number.
- Students who bring cell phones to school for use before or after school will be asked to hand their phone to their teacher as soon as they get to school.

Sick Policy

Home is the best place for a sick child. An ill student at school not only exposes other students to disease, but can possibly subject the student to a longer period of illness.

Students with any of the following symptoms should stay home, or will be sent home:

- Fever
- Vomiting or diarrhea
- Unknown rash
- Discharge from eyes or pink eyes, i.e. conjunctivitis
- Signs of cold, tiredness, sore throat, runny nose, etc.

Please return the student to school only after he/she has been free of symptoms and fever for 48 hours.

In the event a student becomes ill at school, every effort will be made to contact the parent or guardian so that he/she can assume responsibility for transportation and care of the child.

Medications

Glacier View School does not provide medications.

If a student needs prescription medication, please notify the student's teacher. The teacher may require:

- A written statement from the student's physician detailing the proper amount to be taken, when the child should take it, and the method by which the medication is to be taken.
- The medication MUST be in a pharmacy-labeled bottle or the original over-the-counter packaging.
- The parent or guardian also MUST provide a written statement indicating a need that the school assist in matters set forth in the physician's statement.

Visitors

Children wishing to bring a visitor to school must obtain permission from a teacher BEFORE doing so. Parents who wish to speak at length with the teacher are encouraged to make an appointment.

Lunches

A hot lunch is provided every Thursday by the Home and School Association and is free to attending students. However, school-prepared lunches are not provided on a daily basis. Students need to bring nourishing lunches that include healthy foods. Please realize that a lot of sugar may affect your student's learning attention span. Caffeinated food and drinks are not permitted.

- A refrigerator is available to keep lunches fresh.
- A microwave oven is available for prepared foods that are to be warmed.
- Students may bring a snack for mid-morning, if desired. These snacks should be as healthy as possible.

Field Trips

We provide enriched instructional opportunities through well-planned and adequately supervised field trips.

- Signed permission forms are required for each field trip.
- The school office must have on file a proof of insurance form for each parent who provides transportation for field trips.
- Parents wishing to take any children other than their own must complete a short online course.
 - *Ask the teacher for more info.*
- Children who do not meet the height, age and weight limits for the State of Montana car seat law must have a car seat or booster seat.

Volunteers

GVS depends on volunteer support to offer a full and complete program. Volunteers have endless opportunities to serve.

- Hot Lunches on Thursday
- Marketing and Fundraisers
- Year Book
- Classroom Helpers & Field Trips

If you are interested in being a part of our fun and educational school year, let us know. All volunteers must complete a form which facilitates a background check, and an online course. This screening must be complete before an applicant can serve as a volunteer. This form and information can be obtained from the teacher. Individuals who have committed physical or sexual abuse may not volunteer for any school-sponsored activity. Volunteers must be known by the school for six months prior to service.

Volunteers should refer all discipline to teachers, aides, or other school staff. They should not attempt discipline in any

form unless a child is in immediate danger.

Parents simply wishing to observe also need to arrange a time with the teacher prior to the date they wish to observe.

School Closing

If it becomes necessary to cancel classes for any reason, a school official will contact each school family with specific information and the Board chair will communicate such to the other Board members.

Glacier View School will closely follow the Ronan and Polson Public School announcements of closing due to weather related conditions. Any parent concerned about travel conditions on a snowy day are encouraged to stay home and notify the teacher.

School Grounds: Arrival and Departure Policies

Doors will remain locked during school hours per Lake Country Sheriff recommendations.

- Students are not permitted to leave the school grounds with anyone other than a parent or guardian without written or spoken permission from a parent or guardian.
- If an emergency arises that results in the need for a child to be transported by other than their regular transportation, the teacher must be advised of such change by the parent or guardian.
- Students should not arrive before 7:45 a.m.

Students should be picked up no later than 4:00 p.m. Monday – Thursday.

Reports

Students will receive an academic progress report every nine weeks (or four times during the academic year). There will also be two scheduled parent-teacher conferences. If there is need for more, the teacher will be happy to schedule additional conferences.

Acceleration

If consideration is being given to acceleration, the following criteria as established by the North Pacific Union Conference of Seventh-day Adventists must be followed:

- The student is expected to have a score which places him/her at the ninetieth percentile or above in each area of a standardized achievement test and to have satisfactorily met the objectives in the curriculum guide in the basic areas – reading, mathematics, and language skills – at the grade preceding the one to which the student is to advance. This evaluation is to be made by the teacher in consultation with the GVS Board, the student's parent(s) and the Montana Conference Office of Education guidelines.
- The students must demonstrate satisfactorily evidence of emotional and social readiness for acceleration.

Eighth-Grade Class

The eighth-grade class is the graduating class. The class will organize during the first three weeks of the school year under

the direction of the principal and/or eighth grade teacher. This faculty member serves as the class sponsor and will work closely with students, parents, and school board members to plan and supervise all class activities. It is expected that eighth graders and their parents will work together in harmony with the class advisor to make the school year memorable and educational for each member of the class.

All eighth-grade activities are expected to be in harmony with the philosophy and goals of the school. Students will be asked to follow a time schedule as they plan events and activities since each activity must be approved at local, and often higher levels, before implementation.

Fund-Raising

All fund raising, trip itineraries, and other class activities must be in harmony with the beliefs and standards of the Seventh-day Adventist Church and the policies of Glacier View School. Appropriate spiritual activities will be part of every trip itinerary, and school standards of conduct, dress, and demeanor will be expected at and during all class functions.

The class is responsible for raising money to pay for their graduation event, class trip, and any other class activities. Students will only receive a sponsor and be able to fundraise at school events when they are in the eighth grade. They may start fundraising before their eighth-grade year, however it will need to be done on their own and not during school or at any school events. Students are to collect funds promptly and turn them in to the advisor as soon as possible. (This practice helps to protect the student from liability for lost funds or product.) The funds are given to the school treasurer who holds them in an account until the time that they are needed.

All fund-raising events must be planned and approved by the local school board. No fund-raising activities may take place during the Sabbath hours (sundown Friday evening until sundown Saturday evening).

It is understood that all funds raised by the class belong to the class, not to any individual in the class. If a class member withdraws from the class, he/she forfeits the use of funds raised by the class. Also, it is understood that if a student should join the class at any time during the school year, he/she will enjoy the benefits of funds raised prior to that time.

Students are to earn sufficient funds to pay for graduation activities, class gifts, invitations, and other related expenses. Students must also earn all trip expenses for themselves and their faculty sponsor. Other individuals who are approved by the school board to accompany students on their trip are responsible for paying their own way. Any exceptions must be presented to the school board for approval.

In the event that funds remain in the eighth-grade account after graduation and the payment of all class accounts, the class may vote to give the funds in the form of a gift or cash to the school for a designated project or to the general fund; or they may vote to give the funds to the next graduating class. Left over funds may not, however, be taken by individual students.

Class Trip

The class trip is a privilege granted eighth grade class members who are in good standing. The class trip is closely regulated by local, conference, and union policies. The planning and appropriate approvals must be done in accordance with a timely schedule to assure careful review and time for approvals or rejections. The trip request must be accompanied by a detailed itinerary, evidence of adequate funding, proper insurance coverage, housing, written parental approval, and detailed supervision arrangements. The trip is to be supervised by the principal or eighth grade home room teacher. (Emergency exceptions to the supervision rule must be submitted to all appropriate boards.)

North Pacific Union Code #1616 states the following when the primary purpose of the trip is recreation, "...extracurricular activities, such as graduating class trips, are limited to a maximum of two school days per year."

The NPU Code #1616 allows more time for a curriculum-related study trip. “Curriculum-related activities are limited to five school days per year. Exceptions may be approved by the Conference K-12 Board...”

Glacier View School (GVS) School Surveillance Camera Policy

Statement of Intent

This policy is intended to honor GVS stakeholder’s rights to know information gathered with the surveillance cameras while preserving student privacy rights and when the two rights intersect to provide procedures on handling matters related to video surveillance.

Surveillance Camera Use Statement

GVS utilizes surveillance cameras throughout the school buildings and on campus for the purpose of enhancing school safety and security. The goal for camera use is to promote and foster a safe and secure teaching and learning environment for students and staff, to ensure public safety for community members who visit or use school property, to minimize the potential for loss or destruction of property. The surveillance cameras used at the GVS have video footage only; there is no audio recording capability. At any given time, approximately 2 weeks of recording is history stored on site.

Camera Placement

The security cameras are placed in public areas, which include the following:

- **2 Classrooms**
- **Library**
- **Gymnasium**
- **Playground, Front and Rear of building**
- **Hallway to Restrooms (Excluding restrooms)**
- **Multipurpose/Lunch room**
- **Kitchen**

Limited Access to Recordings

Video recordings taken from doing surveillance for safety reasons may be considered by law enforcement personnel. Release of videos will be made only as permissible pursuant to applicable laws and/or permission of the GVS Board or School Administration.

Authorized persons that have access to viewing the security camera footage are listed below.

- Head Teacher
- Board Chairperson
- Montana Conference Superintendent
- Law Enforcement Personnel
- Others on a “needs’ basis by written request and permission of GVS Board

Purposes of Video Surveillance

The GVS Board authorizes the use of video surveillance systems on school property or areas subject to school policy and supervision to:

- Ensure the health, welfare, and safety of all staff, students, and visitors to school property,
- Safeguard school facilities and equipment,
- Deter and prevent unacceptable or unlawful activities, and
- Document violations of school policies, administrative regulations, school or building rules or law, and provide historical record to assist in investigations as authorized or permitted by law.

Video surveillance is only one of several investigatory techniques utilized by Glacier View School. Its presence or absence does not in and of itself constitute a complete investigation.

Uses of Video Surveillance

General:

Video surveillance systems may be used for continuous or periodic video recording, and/or for real-time observing or monitoring in common area locations as deemed appropriate by the GVS Operating Board or School Administration in accordance with this policy.

Behavioral Monitoring:

The school may use video as part of an individualized student plan to determine the effectiveness of interventions. In all cases, parents/guardians will be part of the planning process and indicate permission by signing the related plan documents.

Discipline Proceedings:

The school may consider utilizing video in disciplinary proceedings.

Legal Proceedings:

A recording made via video surveillance of any action by a student, school employee, or other individual may be used by law enforcement or criminal prosecuting agencies as evidence in any criminal proceeding

brought against such person arising out of such person's conduct on school property if disclosure is permitted by this policy and federal law.

Disclosure of video surveillance deemed a law enforcement record as defined by this policy to law enforcement or criminal prosecuting agencies is permitted. Disclosed law enforcement records shall be subject to §44-5-303 M.C.A. upon transfer to the school administration as a part of the legal investigation.

Bad Faith:

Frivolous, deceitful, retaliatory or unauthorized uses of video surveillance will be regarded as a serious offense and will result in disciplinary action or other appropriate sanctions. Disabling or tampering with video surveillance equipment will also be regarded as a serious offense and will result in disciplinary action or other appropriate sanctions.

Custody of Information and Retention of Recordings

- Only authorized personnel shall have access to the video surveillance system.
- Any recordings made via video surveillance shall be stored in system 10-14 days until copied over.
- Copying to removable media (DVD, flash drive, etc.) should only be done if needed for review of incident and then destroyed unless legally required to retain.
- Any copies of video surveillance that has been used for a specific incident shall be numbered, dated and retained in a locked receptacle.
- All video surveillance records may be re-written or deleted, but not before fourteen (14) days have elapsed. However, if an incident is reported or a request is made to view or copy a video, a video copy is to be maintained as long as needed, including time for any appeals resulting from disciplinary or other actions.
- The school shall comply with all applicable state and federal laws related to record maintenance and retention.
- Video recordings may become a part of a student's educational record or a staff member's personnel record.

Confidentiality

The school will treat educational records with appropriate confidentiality pursuant in accordance with applicable school policies and handbooks, and other applicable federal and Montana laws.

Accordingly, the school will release or allow viewing of video only in certain defined situations, consistent with federal and state law. Applicable exceptions to disclosure restrictions for emergencies, law enforcement, or program audits are permitted under this policy as authorized by law.

Viewing of Recordings and Required Consent

- Requests for viewing a video recording by anyone except authorized school personnel must be made in writing on the school form to the head teacher and, if the request is granted, such viewing must occur in the presence of the head teacher or designee.
- Written requests for viewing a video recording made by a person not identified as authorized school personnel may be granted subject to school discretion pursuant to this policy.
- Footage may be copied and released in accordance with a public record request pursuant to the policy if permitted by law. An educational record will only be copied and released in accordance with a court order and/or subpoena.
- A log shall be maintained of viewing or use of recorded materials by persons not identified as authorized school personnel in this policy.
- As recordings of video surveillance may be considered part of a student's educational record, only authorized individuals may view the contents. Consent must be obtained prior to disclosing the contents to unauthorized individuals. Consent must only be obtained from students involved in the specific purposes of the viewing. Parents and guardians have the right to view educational records of their student as per stipulations above.

Emergency Disclosure

The school may disclose footage in connection with an emergency to appropriate persons if the Superintendent or their designee determines that the recipient's knowledge of such information is necessary to protect the health or safety of the student or other persons without parental permission or court order in accordance with 20 U.S.C. § 1232g(b)(1)(I).

Notification

Students, parents and employees must be notified annually that students, employees and visitors are subject to video recording in common areas at any time. Additionally, notices must be conspicuously posted on school property.

These notices should advise individuals that they are subject to video recording. Students and parents will be notified of law enforcement records exception to student confidentiality.

Standards of Conduct

The privilege of attending Glacier View School is dependent upon the willing cooperation of the student to maintain high standards of conduct and attitude socially, emotionally, and academically.

Discipline is designed to be redemptive rather than punitive or coercive in nature and to assist the student in developing a positive Christian character and building self-esteem.

A student striving for excellence will:

- Respect God and His word
- Respect and obey those in authority
- Respect the rights of others

- Respect property
- Uphold Christian Standards
- Dress Modestly and appropriately.
- Be clean in body and mind
- Be prompt to meet assignment deadlines
- Use common sense in daily decisions by being aware of your environment_

Parents should be partners in the education process along with teachers and administrators, working together to create the best possible school environment. This partnership must include mutual trust, continued open communication and collaboration, with a concerted focus on the best interest of the child.

We are committed to:

- Treating your child with dignity and respect
- Encouraging your child to strive for excellence
- Conducting a daily devotional period designed to encourage a friendship between your child and Jesus.
- Holding your child accountable for his/her behavior and his/her responsibilities to their academic success.
- Responding quickly and addressing your questions and concerns
- Responding to your child's academic, emotional, social, and physical needs with loving care.
- Providing an academic program that will help and prepare your child to be successful.

We ask you to commit:

- Sending your child to school on time
- Ensuring your child has had adequate rest
- Feeding your child a nutritious breakfast
- Consistent attendance
- Teaching your child to use only appropriate and clean language
- Keeping your child at home when they are ill
- Dressing your child appropriately according to the dress code and weather
- Helping your child with homework assignments
- Treating your child's teacher with respect, upholding him/her to your child, and going directly to the teacher and administrator with any concern.
- Supporting the school's philosophy of education

Collaboration and Respectfulness

Providing a safe and orderly environment for learning is a recognized hallmark of quality schools. In addition to offering academic excellence in a Christian atmosphere, parents, students, staff, board members and constituency will uphold our strict policies regarding respect towards others and nonviolence. At GVS, we are committed to providing an environment where Christian character is developed and valued.

Any acts that belittle any fellow human being will not be tolerated

We make it a priority to see that fighting, bullying, threats, cruel teasing, inappropriate touching, or any other deliberate acts of aggression or harassment causing physical or emotional discomfort are addressed and confronted.

Conflict resolution is introduced early in the school year by providing clear communication of our school's discipline policy and teacher's behavior management policies. These communications are given to prevent violence and disrespect from students and to create a pattern of problem solving. Anyone who persist in deliberate acts of aggression or harassment against others will be asked to seek enrollment elsewhere.

Discipline Issues

The concerned here is with the decided effort to do wrong (Matthew 12:25,30,33, 35). The wrongdoer may have meant no harm, but nevertheless, his or her actions tended to destroy peace and order at school.

Examples may include:

- Use of improper words or phrases
- Defacing property
- Insubordination towards authority
- Cheating
- Fighting and/or biting
- Lying
- Inappropriate material brought to school
- Disregard of Christian Principles

Major Discipline Issues

- Possession of firearms, knives or weapons of any kind
- Stealing
- Possession of illegal substances
- Persistent insubordination
- Violent Behavior
- Any form of sexual harassment
- Bullying behavior
- Persistent touching/hitting/etc.
- Inappropriate public display of affection

Communications and Consequences for Disciplinary Issues

We encourage students to think about their behavior by taking an active responsibility in solving their problems.

- Depending on the seriousness of the issue, it will be brought to the parents the day the disciplinary issue occurred.
- Any incident of a disciplinary issue will be recorded in the student's academic record file.
- Parents will first be called to meet with the administrator or teacher immediately following a serious disciplinary issue and be told how the teacher handled the problem in class. A Corrective Action Plan will be created by the parents and staff at this point to ensure the success of the student.
- The student will work within a Corrective Action Plan that will be shared with the parents/guardians, staff, and possibly the fellow classmates involved in the issue._

- If disciplinary issues made by a student continue, a student will be suspended for the following school day and up to 3 days depending on the seriousness of the issues and the behavior of the student.

At this level, if the student stubbornly persists in wrong-doing or does something which is endangering himself or to others it must be dealt with in a more serious manner (Proverbs 26:12, Hebrews 12:1-15).

- Teachers, parents and/or a discipline committee comprised of pastor, board chair, teacher/principal, etc. may meet to discuss the issue. The following may be recommended: further at-home suspensions, expulsion and/or other appropriate consequences may be administered.
- A student may also be required to seek counseling services or a psychological evaluation at the parent's expense in order to continue in enrollment. If no evidence of improvement takes place, the School Board has to take further disciplinary action and has the right to expel the student.
- If at the end of a school year a student has been suspended more than once, the student will be put on academic probation for the first 60 days of the following school year.

Dress Standards

GVS dress code standard requires students and staff to wear a classic solid-colored polo top (short or long sleeved) and pants, shorts or skirts with shorts of your choosing. All clothing, including jackets, sweatshirts, and sweaters, should be modest and free from writing, logos (unless GVS related), rips or tears. Clothing should not be sheer or in any way show undergarments. Jewelry is not permitted; if a child's or staff's ears are pierced, they should wear clear plastic studs. The staff will discuss any concerns about a student's attire or appearance with the parents. The school reserves the right to make final judgment on what is appropriate.

Each student will be required to have a GVS approved top for our field trips. Field trip approved tops for the school year are left to the discretion of the Head Teacher and School Board.

Classic polo tops (short and long sleeved) can be purchased at such stores as Target, Old Navy, JCPenney's, Amazon, Gap, Walmart, or thrift stores. These are suggestions, as long as the polos are clean and in good repair, where they are purchased is of no consequence.

Items to Leave at Home

For the safety and well-being of all, please leave these items at home:

- Chewing gum
- Firearms, matches, lighters, knives, weapons
- CDs, players, headsets, etc.
- Toys, including hand-held games (except when specifically allowed)
- MP3 players, iPods, etc.

Some of these items may be "checked in" at the beginning of the day if your child needs them for any reason outside of school hours. See the teacher for arrangements. Otherwise, these items may be confiscated for safekeeping.

Mandatory Reporting of Abuse or Neglect

All staff and employees of Glacier View School are "mandatory reporters," and are required by Montana State law to report suspicions of child abuse or neglect.

FINANCIAL INFORMATION

Tuition and Registration Fees

- GVS operates on a nine-month tuition payment plan. The 9 payments are due on or before the tenth (10th) of each month beginning with September 10 and continuing through May 10. Monthly tuition is \$350. (Second student is \$315, Third student is \$283.)
- Each additional student from the same family is an additional 10% off monthly tuition.
- Registration is not complete until the Financial Agreement form has been completed and signed. Registration fee is \$375 and is due before the first day of school. The registration applies to all students, even those receiving assistance or those who are a part of the Glacier View Seventh-day Adventist Church Scholarship Plan.
- Students with unpaid balances from previous years must submit a payment plan for school board approval prior to acceptance.
- It is the family's responsibility to notify the Treasurer if a financial problem arises that needs special consideration. Parents are to notify the School Board Treasurer with their plan for payment of overdue accounts.
- The family is responsible for the account until notified that the Tuition Assistance Funding is approved. It is the family's responsibility to initiate a financial assistance request. Tuition Assistance forms are available in the School office. It is the family's responsibility to pay any of the account not covered by Tuition Assistance. Student Sponsor forms are available if you have applied for all assistance possible through the school and need help with registration or tuition. You, the parent, can choose to use this form to ask friends or family for help with your child's private Christian education.
- Records to other schools, whether transfer students or eighth-grade graduates, will not be released until the school bill is paid in full or the School Board votes an exception.
- There is a \$20.00 fee for all returned checks.

Please make all checks or money orders payable to: GLACIER VIEW SCHOOL and mail to:

Kim Linderman, Treasurer
45329 Cornelius Rd.
Ronan, MT 59864

Accident Insurance

GVS has purchased "School Time Accident Coverage" for students. The coverage is limited to injuries sustained during participation in authorized school activities during the term of the policy. Please see the principal for a summary of benefits and exclusions. Guardians may obtain claim forms from the school office.

SCHOOL BOARD

One of the School Board's functions is to establish policies for the school operation. The teachers/principal are to carry out the policies. Any item for consideration should be brought to the chairperson or the principal so arrangements can be made to present it to the School Board at the next scheduled meeting.

Interpretation of School Policy

The School Board reserves the right to alter, amend, clarify, and interpret any school policy without prior written notice to any party. The school will use reasonable efforts to communicate changes in policy to students, parents and guardians.

SDA BELIEFS AND CULTURE

You may notice as the school year progresses that there are some differences in what Seventh-day Adventists believe in comparison with similar Christian churches. We have outlined some of the prominent differences below. This is not meant in any way to be a guideline for you. Nor will these be enforced on your student, but are for your information. God has created us as individuals with choices. This is meant to inform both our parents and students, so we can all know what to expect.

- We keep Saturday as our Sabbath, a day for God and family. We choose to conduct no secular business from sunset Friday to sunset Saturday. Exodus 20:8-11
- You may notice some Adventists are vegetarian, but this is not a doctrinal issue. However, we follow Leviticus 11 and abstain from unclean meats.
- We believe that when people die, they remain in the grave until Jesus' second coming. Ecclesiastes 9:5

Glacier View School

Communication Form

Individuals who have specific suggestions, concerns, ideas, or complaints regarding their experience at Glacier View School are encouraged to use this form to make those known to the appropriate persons. If an issue arises that cannot be resolved after a face-to-face meeting with the teacher, this form is the first place to start. Completed forms will be reviewed by the Glacier View School Board to determine appropriate action.

The individual will receive a written or personal response from the School Board Chairperson or a Representative from the board as quickly as possible after their next planned board meeting. This will give either an answer or the measures being taken to address the suggestion or concern.

Be sure to include your name on this form. Anonymous forms will not be processed.

Completed forms should be submitted to any teacher or school board member. Any questions related to the completion or use of the “Communication Form” should be directed to the School Board Chair.

Please describe and explain your suggestion or concern in the spaces below.

Name _____ Phone Number _____

Email Address _____

Glacier View School cannot guarantee that every issue raised will be rectified to the satisfaction of each individual. However, the GVS School Board does seek to address each concern shared and prayerfully attempt to find a solution good for all involved.

GVS 36332 Mud Creek Lane Ronan, Montana 406.676.5142 principal@glacierviewschool.com

GVS Philosophy 2024 Supporting Document

In 2023 at the advisement of our accrediting body, the GVS School Board went through a process of redeveloping the Philosophy, Mission, Vision, and Values of Glacier View School. We diligently prayed and asked for God's guidance for the purpose, direction, and the role GVS plays in God's church while we remain here on earth.

We envision GVS as a ministry of the Glacier View Seventh-day Adventist church available for the children of our church, including our homeschool students. We know that not every student who might wish to be part of GVS will be able to get the education they need here as we will not be able to provide all the support necessary for some students and their special needs.

We are a ministry of the Glacier View Seventh-day Adventist Church. Our ministry is focused on the children that are part of our church family. In a partial response to Christ's words to Peter in John 21:15, we take the words "Feed my lambs" as a foundation for "feeding" our youth so they will grow in a relationship with Christ. We desire for our children to learn to walk daily with Jesus. Our mission statement embodies this desire. The GVS Mission Statement says,

- *Encourage students in developing a personal saving relationship with Jesus.*
- *Inspire them to be life-long disciples of Christ,*
- *Equip each in reaching his or her spiritual, academic, social, and physical potential,*
- *Impact our world through a lifestyle of unselfish service to others.*

The Glacier View Seventh-day Adventist church, in conjunction with the home, and the school – whether it is GVS or an Adventist homeschool – are partners to assist children in finding Jesus.

We will accept students of all faiths. However, we expect respect "for the standards and ideals of the Seventh-day Adventist denomination..." as one of the criteria for acceptance for enrollment.

There are five important foundational values as a basis of the Glacier View School. They are the Standard Pillars of Glacier View School Community. We view them as a basis of operation. Our Glacier View School Community includes the school board, the teacher, the students, parents/guardians, alumni, and the church constituency.

1. Communication: All communication in the GVS community must be clear, have a purpose, follow the North American Division of Seventh-day Adventist Department of Education "Education Code Book", Matthew 18 guidelines, and is to be delivered with the spirit of cooperation and includes the safe handling of sensitive information.

While this pillar is a lofty goal, it is essential that in a close-knit community, we adopt a system of communication that protects and nurtures the type of fellowship God intended to see in His family. Love insists that we remain close to each other and we believe this structure helps us to be a true part of the family of God.

2. Responsibility: All members of the Glacier View School Community are responsible for being familiar with their assigned roles and functions, which are presented in the Glacier View School Handbook, and upholding Glacier View School Community Standards. These standards can be found in the Glacier View School Handbook, the School Board Manual, and the North Pacific Union Conference Education Code.

As we all serve God in our different functions, we need to be aware that we are part of the body of the church. We are to live our lives as a living sacrifice, a gift holy and pleasing to God. This includes all aspects of our shared community: safety, financial, belonging to the fellowship, ethics, and responsibility.

1 Thessalonians 5:11 says "Therefore encourage one another and build one another up, just as you are doing."
Application of this concept is a responsibility for the children entrusted to our care.

3. Respect: Individuals who belong to the Glacier View School Community will conduct themselves with respect toward each other and for the work set before them. They will endeavor to treat each other with humility, honesty, and

kindness, and will not participate in gossip, backbiting or other hurtful behaviors. They will approach their work with cheerfulness and a heart of servitude as to the Lord.

Respect is a natural byproduct of love. Respect is a learned gift. It takes time, understanding and effort to incorporate respect into a loving relationship. This is expressed as the Golden Rule in Matthew 7:12.

4. Spirituality: The Glacier View School Community is a Seventh-day Adventist Christian faith community that endeavors to conduct ourselves with the love of Jesus, uphold our church teachings and beliefs, respect all persons, and encourage an attitude of prayer. This includes our students, the teacher, and every other person who is part of the Glacier View School Community. It is important that we regularly remind ourselves of Ephesians 6:12 “For we do not wrestle against flesh and blood, but against the rulers, against the authorities, against the cosmic powers over this present darkness, against the spiritual forces of evil in the heavenly places.”

5. Accountability: All members of the Glacier View School Community are expected to uphold the Glacier View School Community Standards. Failure to adhere to the standards are grounds for remedial or disciplinary action. We believe that discipline should be redemptive. Accountability is an important part of education at GVS. Every member has a role in our community.

Accountability is conveyed in Philippians 2:3-5, *Do nothing out of selfish ambition or vain conceit. Rather, in humility value others above yourselves, not looking to your own interests by each of you to the interests of the others. In your relationships with one another, have the same mindset as Christ Jesus;* and 1 Corinthians 12:26-27, *If one part suffers, every part suffers with it; if one part is honored, every part rejoices with it.*

***This set of guidelines works best when we have surrendered our lives and our wills to Jesus. This allows us to “Be devoted to one another in love. Honor one another above yourselves.” Romans 12:10. The purpose is given in John 13:35 – “By this everyone will know that you are my disciples, if you love one another.”

The 5 “W’s” of the GVS school ministry:

Who – Glacier View Christian School is a Seventh-day Adventist elementary school working in conjunction with the Glacier View Seventh-day Adventist Church, and our Christian homes.

Where – At our well supplied school, including a gymnasium, in Ronan, MT

What – Our curriculum follows the curriculum set forth by the Education Department of the North American Division of Seventh-day Adventists. It is encapsulated in our Mission Statement:

- *Encourage students in developing a personal saving relationship with Jesus.*
- *Inspire them to be life-long disciples of Christ.*
- *Equip each in reaching his or her spiritual, academic, social, and physical potential.*
- *Impact our world through a lifestyle of unselfish service to others.*

When – We offer a 4-day a week schedule based on a traditional school calendar. We also meet on select Fridays for serving our community and special days including some Physical Education opportunities. We also always conduct ourselves as Christians. This includes everywhere we go and in everything we do.

Why (Philosophy) – We believe that the education of our children is a mutual responsibility of the home, school and church. As a ministry of our church, we believe that Jesus should be the center of our endeavors. We believe our 5 pillars are the basis for this work. Communication, Responsibility, Accountability, Spirituality, and Respect are a framework to produce students who serve Jesus and men on this earth and prepare our children for an eternity spent with Our Savior in heaven.

